



Commonwealth of Kentucky

CONTRACT

IMPORTANT

Show Doc ID number on all packages, invoices and correspondence.

Doc Description: Louisville Metro/HIV Prevention Education

Doc ID No: PON2 540 0900012943 1

Procurement Folder: 1480117

Procurement Type: Grant

Administered By: THELMA HAWKINS

Cited Authority: KRS156.035

Telephone: 502-564-1979

Issued By: Thelma Hawkins

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LOUISVILLE METRO HEALTH DEPT

400 EAST GRAY ST

LOUISVILLE KY 40202
US

Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
1	HIV Prevention Education		0.00		0.00000	11,869.00	11,869.00

Extended Description

July 15, 2009 - February 28, 2010

Accounting Template: E44479 CFDA#: 93.938 100% Federal Funding

Scope of work: The Louisville/Jefferson County Metro Government acting by and through its Department of Public Health and Wellness will provide HIV prevention education to youth in the Louisville area. The training will include but is not limited to self-esteem, relationships, and decision making.

Method of Payment: Cost reimbursement. Vendor will submit invoices on a quarterly cost reimbursement basis including a line item summary of expenditures consistent with the approved budget. Any unencumbered balance must be refunded with the submission of the final invoice or not later than 60 calendar days of the contract expiration.

This is a federally funded grant and is contingent on availability of funding.

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376761
KDE DIV OF BUDGETS
500 MERO STREET
16TH FLOOR CAPITAL PLAZA TOWER
FRANKFORT KY 40601
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Total Order Amount: 11,869.00

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By signing this contract, the vendor agrees that electronic approvals may serve as electronic signatures.

1st Party X: _____ Title: Interim Commissioner Date: _____

2nd Party X: _____ Title: _____ Date: _____

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Grant Agreement Terms and Conditions

Scope of Services: The Louisville/Jefferson County Metro Government acting by and through its Department of Public Health and Wellness will provide HIV prevention education to youth in the Louisville area. The training will include but is not limited to self-esteem, relationships, and decision making. Objective 2-3 of the HIV Prevention Program's year 2 work plan states that HIV prevention education using the TYPE program will be provided to approximately 280 youth in Jefferson County Public Schools. The Kentucky HIV Prevention Program is funded by the CDC. The Louisville Department of Public Health and Wellness will expand the TYPE program to develop approximately 14 groups to capture male youth. This is objective 2-3 in the HIV Prevention Program's work plan, which states "The HIV Prevention Program will contract with the Louisville Metro Department of Public Health and Wellness to provide this education". Facilitators will hold approximately 14 groups, 10 sessions each, attended by approximately 20 male youths per group.

BILLING: Remit all invoices, bills, or requests for payment to: Thelma Hawkins, Division of Budgets, Kentucky Department of Education, 500 Mero Street – 16th Floor, Frankfort, KY 40601.

BUDGET:

Facilitators	\$ 7,000
14 groups X 2 hours X 10 sessions @ \$25/hour	
Materials 14 X \$285	\$ 3,990
Subtotal	\$10,990
Indirect	\$ 879
TOTAL	\$11,869

Method of Payment: Cost reimbursement. Vendor will submit invoices on a quarterly cost reimbursement basis including a line item summary of expenditures consistent with the approved budget. Any unencumbered balance must be refunded with the submission of the final invoice or not later than 60 calendar days of the contract expiration.

This is a federally funded grant and is contingent on availability of funding.

Cancellation clause: Either party may cancel the contract at any time for cause or may cancel without cause on 30 days' written notice.

200 KAR 5:314 "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract"

The contractor as defined in KRS 45A.030(7) agrees that the contracting agency, the Finance and Administration cabinet, the auditor of public accounts, and the legislative research commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this contract for the purpose of financial audit or program review. Furthermore, any books, documents, papers records, or other evidence provided to the contracting agency, the Finance and Administration cabinet, the auditor of public accounts, or the legislative research commission which are directly pertinent to the contract shall be subject to public disclosure regardless of the proprietary nature of the information, unless specific information is identified and exempted and agreed to by the secretary of the Finance and Administration cabinet as meeting the provisions of KRS

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61.878(1) (c) prior to the execution of the contract. The secretary of the Finance and Administration cabinet shall not restrict the public release of any information that would otherwise be subject to public release if a state government agency were providing the services.

Effective Date:

All Memorandum of Agreements are not effective until the secretary of the Finance and Administration Cabinet or his authorized designee has approved the contract and until the contract has been submitted to the government contract review committee. However, Memoranda of Agreements \$50,000 or less are exempt from review by the committee and need only be filed with the committee within 30 days of their effective date for informational purposes only as provided under KRS 45A.700.

KRS 45A.695(7) Payments on personal service contracts and memoranda of agreements shall not be authorized for services rendered after government contract review committee disapproval, unless the decision of the committee is overridden by the secretary of the Finance and Administration cabinet or agency head, if the agency has been granted delegation authority by the secretary.

Violation of tax and employment laws

KRS 45A.485 requires the contractor to reveal to the Commonwealth, prior to the award of a contract, any final determination of a violation by the contractor within the previous five (5) year period of the provisions of KRS chapters 136, 139, 141, 337, 338, 341, and 342. These statutes relate to the state sales and use tax, corporate and utility tax, income tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers compensation insurance laws, respectively.

To comply with the provisions of KRS 45A.485, the contractor shall report any such final determination(s) of violation(s) to the Commonwealth by providing the following information regarding the final determination(s): the KRS violated, the date of the final determination, and the state agency which issued the final determination.

KRS 45A.485 also provides that, for the duration of any contract, the contractor shall be in continuous compliance with the provisions of those statutes which apply to the contractor's operations, and that the contractor's failure to reveal a final determination as described above or failure to comply with the above statutes for the duration of the contract, shall be grounds for the Commonwealth's cancellation of the contract and the contractor's disqualification from eligibility for future state contracts for a period of two (2) years.

Contractor must check one:

☒ The contractor has not violated any of the provisions of the above statutes within the previous five (5) year period.

☐ The contractor has violated the provisions of one or more of the above statutes within the previous five (5) year period and has revealed such final determination(s) of violation(s). A list of such determination(s) is attached.